



RESIDENTIAL RENTAL APPLICATION FORM

1 East Main Street, Bay Shore, NY 11706 • 631-339-1492 • www.1eastmainstreet.com

Community : _____ How did you hear about us? _____

Required Occupancy Date: _____ Lease Term: _____ Unit#: _____ Rent: _____

Apartment Size: Studio 1BR 2BR Floor: 1st Floor 2nd Floor Security: _____

PRIMARY APPLICANT

First Name: _____ Middle Name: _____ Last Name: _____

Social Security #: _____ Driver's License #: _____

Date of Birth: _____ Phone Number: _____

Email: _____ Do You Smoke: Yes No **THIS IS A NON-SMOKING COMMUNITY**

Make & Model of Vehicle: _____ License Plate #: _____

INCOME INFORMATION

Current Employer Name & Address: _____

Job Title: _____ How Long? _____

Monthly Gross Income: _____

Supervisor Name & Phone: _____

Other Monthly Income (i.e.: S.S., Pension) _____

Name of your banking institution: _____ Checking Savings

Assets: (i.e. Annuities, Mutual Funds, IRAs) _____

Current address: _____ City: _____ State: _____ Zip _____

How long at present address? _____ If rental, landlord name and phone _____

Rent amount _____ Have you ever been a _____ resident? Yes No Community? _____

PET INFORMATION Do you have a pet? Yes No If yes, please complete the following:

Type of dog: _____ Color: _____ Weight: _____

Type of cat: _____ Color: _____ Weight: _____ Applicant initials: _____

ONLY DOGS OR CATS 25 LBS. AND UNDER PERMITTED (ONE PET MAX. PER UNIT).

\$500 NON-REFUNDABLE PET FEE & \$50 MONTH PET RENT PAID AT TIME OF LEASE SIGNING. IF APPROVED, PET PICTURE AND VET PAPERS REQUIRED.



RESIDENTIAL RENTAL APPLICATION FORM

1 East Main Street, Bay Shore, NY 11706 • 631-339-1492 • www.1eastmainstreet.com

CO-APPLICANT or **CO-SIGNOR**

First Name: _____ Middle Name: _____ Last Name: _____

Social Security #: _____ Driver's License #: _____

Date of Birth: _____ Phone Number: _____

Email: _____ Do You Smoke: Yes No **THIS IS A NON-SMOKING COMMUNITY**

Make & Model of Vehicle: _____ License Plate #: _____

INCOME INFORMATION

Current Employer Name & Address: _____

Job Title: _____ How Long? _____

Monthly Gross Income: _____

Supervisor Name & Phone: _____

Other Monthly Income (i.e.: S.S., Pension) _____

Name of your banking institution: _____ Checking Savings

Assets: (i.e. Annuities, Mutual Funds, IRAs) _____

Current address: _____ City: _____ State: _____ Zip _____

How long at present address? _____ If rental, landlord name and phone _____

Rent amount _____ Have you ever been a _____ resident? Yes No Community? _____

**PLEASE LIST ANY OTHERS THAT WILL OCCUPY THE APARTMENT.
ANYONE OVER AGE 18 MUST COMPLETE THE APPLICATION.**

First Name: _____ Middle Name: _____ Last Name: _____

Date of birth: _____ Relationship: _____

First Name: _____ Middle Name: _____ Last Name: _____

Date of birth: _____ Relationship: _____



RESIDENTIAL RENTAL APPLICATION FORM

1 East Main Street, Bay Shore, NY 11706 • 631-339-1492 • www.1eastmainstreet.com

INCOME NEEDED

1. Income amounts must be verified in writing. Applicant must provide 3 most recent pay stubs, letter from pension/retirement fund, and/or a letter from Social Security Administration. **MUST BE INCLUDED WITH THIS APPLICATION.**

2. If Applicant is self-employed, then the two most recent tax returns must be provided. **MUST BE INCLUDED WITH THIS APPLICATION.**

3. The three most recent bank statements must be provided. **MUST BE INCLUDED WITH THIS APPLICATION.**

SUPPLEMENTAL INCOME

All supplemental income must be verified in writing.

RENTAL HISTORY

1. Applicant must have 24 or more month's verifiable rental during the past 24 months with a maximum of 2 late payments/ NSF during the past 12 months.

2. Applicant must have no lease violations requiring legal notice

RENTAL APPLICATION PROVISIONS

1. Applicant has submitted the sum of **\$20 per adult occupant over 18 years of age which is a non-refundable payment** used to defray the cost of processing the credit check and the facts supplied by me/us which accompany this application. Such sum is not a rental payment or security deposit. This amount will be retained by the landlord. Any false information will constitute grounds for rejection of this application.

2.If a pet applies, \$50.00 monthly pet rent, 25lbs and under, will be paid with the monthly rent (one pet allowed).

3.Security deposit and one month rent must be paid in full, upon signing of the lease, **by certified funds only via separate checks.**

4. Applicant represents occupancy of the apartment will not consist of more than _____ persons at any time, with the exception of children hereafter born or adopted by tenant, shall be constituted a breach of lease. All occupants acknowledge they have never been convicted of a felony. A felony conviction, or any unauthorized occupant, will result in the rejection of the application and/or termination of the lease.

5.I/we certify statements made in this application are correct and true. It is understood that one east main is authorized to verify said information by reasonable means. All aspects of this application are subject to the approval of one east main.

6. No representation, promises or agreements as to occupancy, lease or date of possession have been made and this application shall not be construed as a lease or agreement thereof. Upon approval of this application by one east main, and the execution of the written lease, this application shall be incorporated into and shall be deemed to be a part of the lease entered into by you and us.

7.We adhere to all federal, state and local fair housing laws.

8.All applicants and occupants hereby give permission to one east main to check my credit history.

9. All applicants hereby acknowledge that this application will be shared with landlord's affiliated insurance agency, appfolio and roosters insurance, who will be available to provide a renter's insurance quote. **Please be advised that renter's insurance is required at no less than \$10,000 property and \$50,000 liability insurance and interested party,** _____. Renter's insurance can be obtained from a third party and declaration pages must be submitted one week prior to move in date.

10. All applicants hereby acknowledge that utilities (electric) are not included and will be the tenant's responsibility.

PRIMARY APPLICANT SIGNATURE

DATE

CO-APPLICANT SIGNATURE

DATE